

The Town of Perth is currently recruiting for a

# Senior Community Centre Attendant



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**Posting Date:** August 6, 2025  
**Closing Date:** August 20, 2025, at 12 P.M.  
**Salary Range:** \$16.87/hour to \$20.12/hour  
**Hours of Work:** Up to 24 hours per week, including weekends  
**Classification:** PT-1  
**Status:** Part-time Non-Unionized position

## The Town:

At the Town of Perth, we offer exciting employment opportunities in a workplace that values diversity, collaboration, and community engagement. Working with us means being part of a team that makes a real difference in the lives of our residents. Whether you're starting your career or looking for new challenges, we can't wait for you to join us!

### The Opportunity:

Under the direction of the Community Services Lead Hands, maintain ice conditions, and perform general custodial duties and program requirements, as assigned, in the operation and maintenance of the Perth and District Community Centre.

### What you will do:

The below generally describes the responsibilities involved with the position however is not intended to be an exhaustive list.

- Maintain arena ice conditions
- Operate motorized ice resurfacing machine (circle check, flood ice and shave) and perform associated minor maintenance duties such as checking fluid levels
- Maintain washrooms and change/dressing rooms and associated areas in a sanitary condition including cleaning; disinfecting, removing garbage and replenishing supplies of toilet paper, soap, etc
- Perform general caretaking duties in the overall facility such as cleaning floors; wet mopping; operating power cleaning equipment, cleaning washrooms, cleaning glass, collecting and disposing of garbage both inside and outside of the facility; moving furniture, setting up and taking down equipment; and cleaning and clearing the building entranceway and emergency exits of snow and ice as required.
- Perform general maintenance duties in the overall facility such as painting, replacing light bulbs, etc.

*The Town of Perth is an equal opportunity employer and values diversity in our workforce, encouraging applications from all qualified individuals. Our organization is committed to providing persons with disabilities with equal opportunities and standards of goods and services, and we are compliant with the Accessibility for Ontarians with Disabilities Act. If you require disability related accommodation to participate in the recruitment process, please advise the [Human Resources Administrator](#) as soon as possible. Accommodation may be provided in all steps of the hiring process. Any questions regarding this posting should be directed to the [Human Resources Administrator](#).*

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- Take initiative to correct maintenance or risk management concerns and or/notify supervisor and other staff where appropriate
- Work in accordance with the Town of Perth Health and Safety Policy and the Ontario Occupational Health and Safety Act
- Maintain appropriate work logs as required
- Ensure that facility users act in orderly fashion, reporting problems to supervisor; respond to routine inquiries related to the use of the facility
- Maintain good public relations with customers, user groups and colleagues
- Perform other duties as required

## What you will need:

- Basic Literacy and willingness to learn.
- No experience required.
- Physically fit and able to stretch, lift, and move heavy items (80lbs.), skate, stand, bend and walk for extended periods of time; capable of performing the work assigned in a safe manner.
- Basic reading, writing and oral English skills. Able to understand and follow simple oral and written instructions, which deal with standard situations. Able to complete forms and records relevant to the job. Able to read, record and comprehend mechanical gauges related to facility equipment.
- Good interpersonal skills. Neat in appearance and work habits, wearing Town issued uniform and safety equipment.
- Able to work alone or with minimal supervision; personal qualities of reliability and cooperation
- First Aid, CPR, Public Access Defibrillator (PAD), Accessibility and WHMIS certificates or the ability to obtain same per the Municipalities training schedule.

## What we are offering:

The Town of Perth is proud to offer the following benefits with this job:

- Public Holiday pay
- Vacation pay
- Employer Matched Pension Program (OMERS)

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## The Next Step:

If you have the necessary skills, experience, and qualifications, and you can support our core values, we invite you to submit your application using the apply now link below.

[APPLY NOW](#) or visit our [Employment page](#) for other opportunities.

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