

The Town of Perth is currently recruiting for an Engineering and Compliance Technician



Posting Date: August 5, 2025
Closing Date: August 27, 2025, at 12:00 P.M.
Salary Range: \$36.06 to \$41.52/hour
Hours of Work: 40 hours per week
Classification: Union Panel E
Status: Full-time Permanent

The Town:

At the Town of Perth, we offer exciting employment opportunities in a workplace that values diversity, collaboration, and community engagement. Working with us means being part of a team that makes a real difference in the lives of our residents. Whether you're starting your career or looking for new challenges, we can't wait for you to join us!

The Opportunity:

Provides technical and regulatory oversight to the Director of Environmental Services to ensure engineering support and legislative compliance for the municipality, with a focus on Environmental Services. The Engineering and Compliance Technician is responsible for assisting Environmental Services Managers and the Director. The focus of the role is to provide technical and field support for the department while ensuring public safety by meeting regulatory and legislative requirements in a municipal environment.

What you will do:

- Perform the responsibilities of the position within the legislative and regulatory standards as set out in all applicable provincial and municipal regulations, policies, and by-laws.
- To perform civil engineering technical functions necessary for the maintenance and reconstruction of municipal infrastructure including water, sewer, and road networks.
- To participate in field inspections and contractor oversight to ensure best practices, contractual, and legislative requirements are met.
- Ongoing reviews and updates to ensure continued compliance with legislative requirements of municipal policies, by-laws, procedures and standards relating to Utilities, Waste Management, and Surface Operations.

The Town of Perth is an equal opportunity employer and values diversity in our workforce, encouraging applications from all qualified individuals. Our organization is committed to providing persons with disabilities with equal opportunities and standards of goods and services, and we are compliant with the Accessibility for Ontarians with Disabilities Act. If you require disability related accommodation to participate in the recruitment process, please advise the [Human Resources Administrator](#) as soon as possible. Accommodation may be provided in all steps of the hiring process. Any questions regarding this posting should be directed to the [Human Resources Administrator](#).

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- Maintenance of regular and open lines of communication with regulatory agencies to monitor and report changes in legislative requirements to the Director of Environmental Services.
- General oversight of the Utilities (Water and Sewer) portion of municipal operations related to:
- Undertake maintenance of the Quality Management System to ensure the accreditation remains current as outlined by provincial legislation,
- Coordinate and participate of internal & external audits, document and records control, prepares appropriate reports, investigates and implements corrective actions and develops and implements contingency plans as required,
- Prepare Summary, Annual, and quarterly DWQMS reports to Committee.
- Establishment and maintenance of the municipality's Consolidated Linear Infrastructure database and environmental compliance records.
- Support for the operations of Roads and Surface systems related to:
- The Minimum Maintenance Standard in areas of winter control, roads, sidewalks, and parking lots
- Waste Management:
- Maintains records pertaining to solid waste collection, recycling and solid waste disposal site operation, household hazardous waste and other waste management programs.
- Assists in monitoring performance of solid waste contracted services including monitoring, tracking financials; ensures work is completed as outlined in the respective contracts.
- The above generally describes the duties involved with the position. However, municipal work is varied in nature and employees will be required to perform duties in addition to the above from time to time as directed by the Director of Environmental Services.

What you will need:

- Education: College Diploma from a three (3) year program in Civil or Environmental studies.
- Possess or ability to achieve a valid Operator Certificate(s) for a minimum Water Treatment Class 1 and Wastewater Treatment Class I.
- Minimum three (3) years of related experience in a Civil or Environmental Engineering environment with a focus on municipal infrastructure.
- Skills And Abilities: Field experience with civil engineering, specifically with survey and data capture equipment and processes.

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- Ability to read, prepare, and interpret designs, process diagrams, and technical drawings.
- Experience with Microsoft Office programs, particularly Word, Excel, PowerPoint, and Outlook and other software as needed
- Knowledge and training in Quality Management Systems. Knowledge of municipal operations is considered an asset.
- Sound knowledge and understanding of key legislation, including the Environmental Protection Act, Clean Water Act, Safe Drinking Water Act, Ontario Water Resources Act, Occupational Health and Safety Act, Minimum Maintenance Standards, and other related legislation.
- Excellent organization and problem-solving skills with the ability to manage multiple tasks and priorities in a demanding environment. Team player with excellent interpersonal skills.

What we are offering:

The Town of Perth is proud to offer the following benefits with this job:

- Employer Matched Pension Program (OMERS)
- Vacation Leave
- Sick Leave
- Benefits including medical, dental and vision

The Next Step:

If you have the necessary skills, experience, and qualifications, and you can support our core values, we invite you to submit your application using the apply now link below.

[APPLY NOW](#) or visit our [Employment page](#) for other opportunities.

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