

The Town of Perth is currently recruiting for a Indigenous Collections Specialist



Posting Date: July 23, 2025
Closing Date: August 13, 2025, at 5 P.M.
Salary Range: \$27.84 to \$33.17/hour
Hours of Work: Up to 37.50 hours per week
Classification: Non-union Panel C
Status: Full-time Contract: 11-month duration

The Town:

At the Town of Perth, we offer exciting employment opportunities in a workplace that values diversity, collaboration, and community engagement. Working with us means being part of a team that makes a real difference in the lives of our residents. Whether you're starting your career or looking for new challenges, we can't wait for you to join us!

The Opportunity:

The Perth Museum is seeking a detail-oriented and culturally respectful: **Indigenous Collections Specialist** to lead a meaningful project: researching, documenting, and initiating the repatriation process for Indigenous belongings currently held in the Museum's collections. This role is part of our commitment to truth and reconciliation, supported by a successful Museum Assistance Program grant. Hours and hybrid work are negotiable.

We encourage all interested candidates to apply, even if you don't meet every qualification listed. We value diverse experiences and perspectives, and we believe that skills can be developed on the job.

What you will do:

- Conduct detailed research on Indigenous belongings in the Museum's care, including provenance, community affiliation, and acquisition history.
- Liaise with Indigenous communities and cultural representatives to identify rightful custodians and appropriate repatriation protocols.
- Develop thorough object documentation, including photographs, condition reports, and provenance records.
- Maintain detailed project notes and compile a final report with clear recommendations for repatriation.
- Collaborate with Museum staff, external researchers, and community advisors to ensure culturally appropriate practices.

The Town of Perth is an equal opportunity employer and values diversity in our workforce, encouraging applications from all qualified individuals. Our organization is committed to providing persons with disabilities with equal opportunities and standards of goods and services, and we are compliant with the Accessibility for Ontarians with Disabilities Act. If you require disability related accommodation to participate in the recruitment process, please advise the [Human Resources Administrator](#) as soon as possible. Accommodation may be provided in all steps of the hiring process. Any questions regarding this posting should be directed to the [Human Resources Administrator](#).

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- Support public transparency and educational components of the project, as appropriate and approved by Indigenous partners.

What you will need:

- Lived experience or demonstrated connection to Indigenous communities.
- Experience working within museum settings or with collections management systems.
- Familiarity with the Truth and Reconciliation Commission of Canada's Calls to Action.
- Knowledge of Canadian repatriation protocols.
- Bilingualism (English/French or Indigenous languages) is considered an asset.

What we are offering:

The Town of Perth is proud to offer the following benefits with this job:

- Public Holiday pay
- Vacation pay
- Employer Matched Pension Program (OMERS)

The Next Step:

If you have the necessary skills, experience, and qualifications, and you can support our core values, we invite you to submit your application using the [apply now](#) link below.

[APPLY NOW](#) or visit our [Employment page](#) for other opportunities.

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