



PERTH DESIGNATED



Heritage Designation:

- **RECOGNIZES** the importance of a property to the local community
- **PROTECTS** the property's cultural heritage value
- **ENCOURAGES** good stewardship and conservation
- **PROMOTES** knowledge and understanding about the property.

Municipalities have a key role to play in conserving places that have cultural heritage value. ([Ontario Heritage Tool Kit](#))

Designation is:

- A process under the *Ontario Heritage Act* that gives a property special status
- Registered on property title
- A means of recognizing cultural heritage value in our communities and preserving it for future generations
- Recognized by a heritage plaque



Criteria for Designations:

- Cultural Heritage Value or Interest
- Design or Physical Value
- Historical or Associated Value
- Contextual Value
- Heritage Attributes

Municipal Heritage Advisory Panel

The Town of Perth has established a Municipal Heritage Advisory Panel (MHAP). The role of the Panel is advisory and consultative. To apply to have your property reviewed for possible heritage designation please contact, Heritage Manager/Town of Perth at 613-267-1947.

GUIDELINES FOR HERITAGE PERMIT APPLICATION



When is A Heritage Permit Required?

You will be required to obtain approval from Council or designate if you want to undertake any work on a heritage property that will affect its architectural character. Please note that building permits may be required.

Please use Heritage Permit Application Form to obtain approval.

Ontario Heritage Act

33.1 No owner of property designated under section 29 shall alter the property or permit the alteration of the property if the alteration is likely to affect the property's heritage attributes, as set out in the description of the property's heritage attributes that was required to be served and registered under subsection 29 (6) or (14), as the case may be, unless the owner applies to the council of the municipality in which the property is situate and receives consent in writing to the alteration. 2002, c. 18, Sched. F, s. 2 (16); 2005, c. 6, s. 21 (1).

The Ontario Heritage Act, R.S.O 1980 defines "alter" or "alteration" as:

"to change in any manner and includes to restore, renovate, repair or disturb"

Some examples of work requiring a Heritage Permit:

- Addition and/or alteration to an existing building or accessory building
- Replacement of windows, doors or a change in window or door openings
- Change in siding, soffit, fascia or roofing material
- Removal and/or installation of cladding and chimneys
- Change in trim, cladding or paint colours
- Repointing of brick or stone work

Some examples of work NOT requiring a Heritage Permit include:

- Minor repairs to siding materials
- Repainting of previously painted surfaces

In order to obtain approval you must apply to the Town of Perth in writing prior to the work taking place. Application forms are free of charge and available at _____ . Staff will review applications to determine if all Town requirements have been met. The local Municipal Heritage Advisory Panel will also review application and make recommendations. Council may approve the application with or without conditions, or refuse it.

While every effort is made by the Municipal Heritage Advisory Panel to provide correct information and guidance to Perth home owners in making applications, neither MHAP nor its members or staff individually warrant or guarantee the information given.

The following list of exterior restoration principles can be used by designated heritage homeowners and their contractors. In planning work the owner should keep these general principles of restoration in mind:

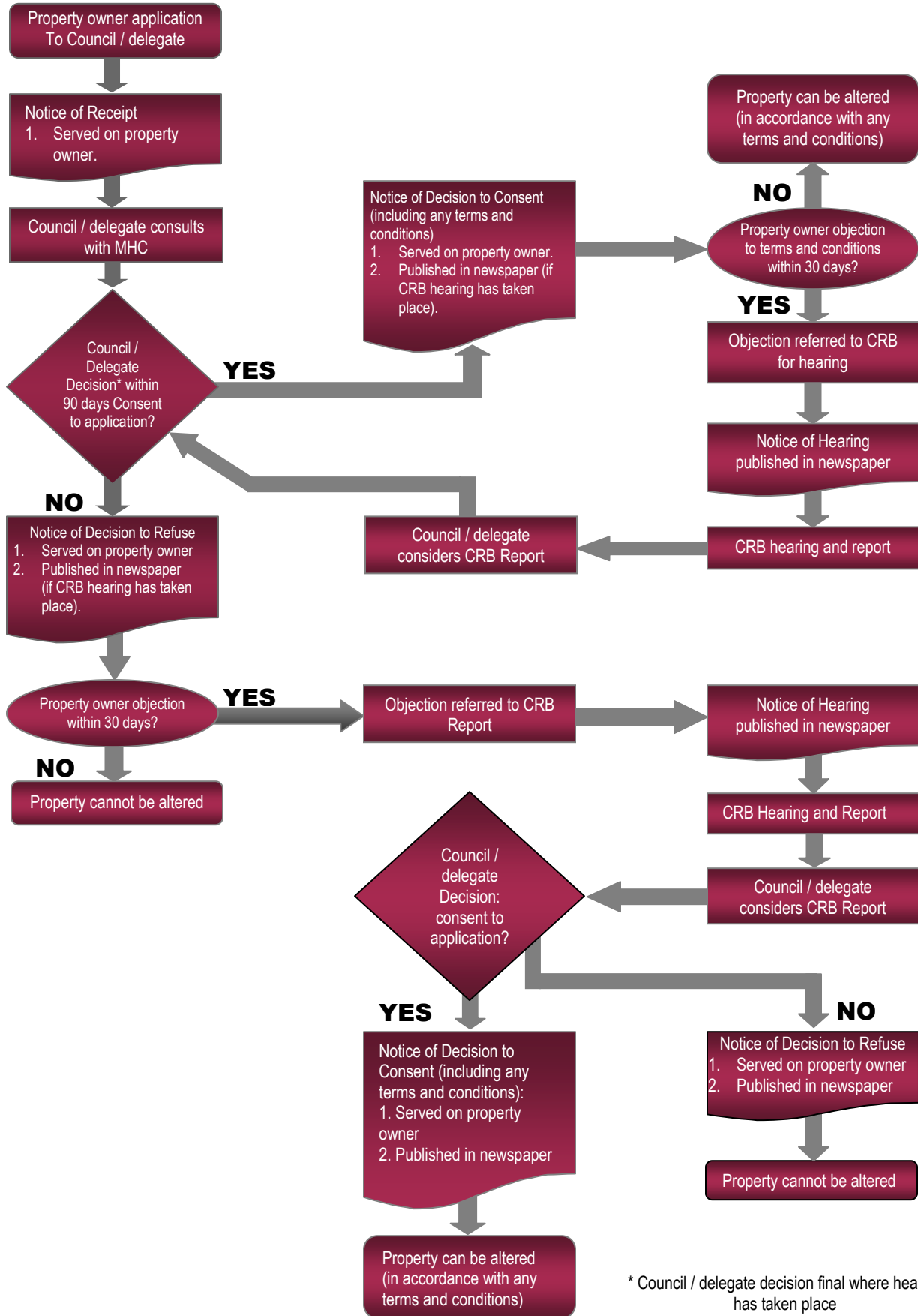
- Restoration and retention of original architectural features.
- Repair of old work is preferable to replacement with new work.
- New work should replicate old work exactly, or if old work is already missing, new work should be based on research of archival (photographic) sources of the same or similar buildings.
- Ongoing maintenance will minimize the need for extensive repairs and is therefore preferred.

All work shall be in accordance with ["The Standards and Guidelines for the Conservation of Historic in Canada"](#)

Appeal Process:

If you do not agree with Town Councils decision on your application, you may appeal. In the case of individually designated properties you have 30 days to file an appeal after receipt of Councils decision.

Alteration of Property (Section 33 of the Ontario Heritage Act)



* Council / delegate decision final where hearing has taken place