



**Downtown Perth Community Improvement Plan (CIP)
Façade and Signage Improvement Program**

Process and Application Form

General Information and Instructions:

1. Before filing out this Application form please read the Program Guide and arrange for a pre-Application meeting with staff. The Program Guide describes the purpose and basic requirements of the Façade and Signage Improvement Program.
2. If an agent or tenant is acting for the property owner please ensure that the required authorization form is completed and signed by the owner.
3. If you find insufficient space on this form to respond to questions, please provide additional information on a separate page and attach to your completed form.
4. Please attach to this application all required supporting documents. An application will not be considered complete until all required documents have been submitted.
5. Please ensure that the Application Form is complete and that all required signatures have been supplied.
6. Please print (black or blue ink) or type the information requested on the Application Form.
7. You may deliver your clearly labelled Application to:

Town of Perth

Community Improvement Program – Façade & Signage Improvement Program

Community Services Dept. – Economic Development

80 Gore Street East

Perth, ON

K7H 1H9

Fax: 613-267-5635

For further information on this program, please contact the:

Casey Whiticar

Economic Development Coordinator

Town of Perth

613-267-3311 ext. 2240

cwhiticar@perth.ca

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Application Form

Applicant: (written authorization from owner is required if applicant is a tenant)

Name:	
Business Name:	
Address:	Postal Code:
Home Phone:	Work Phone:
Email Address:	Fax:

Registered Owner: (if different from applicant)

Name:	
Business Name:	
Address:	Postal Code:
Home Phone:	Work Phone:
Email Address:	Fax:

Property Description: (must be located in the Program Area)

Address:	
Legal Description:	
Tax roll number:	Postal Code:
Designated heritage site?	Yes No
If yes, please attach a copy of the alteration approval.	

Project Description and Photograph of existing façade/signage/feature:
(attach additional pages if required)

