

OFFICE CONSOLIDATION

FOR INFORMATION PURPOSES ONLY

EFFECTIVE OCTOBER 16, 2018

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THE CORPORATION OF THE TOWN OF PERTH

BY-LAW NO. 3675

**A by-law to provide for permits and fees for various services provided by the
Corporation of the Town of Perth**

Town of Perth By-law Number 3675– Amendments

By-law Number	Amendment	Date Passed
<u>2005-3675-1</u>	A By-law to amend By-law No. 3675 to provide for permits and fees for various services provided by the Corporation of the Town of Perth.	20-Dec-2005
<u>2006-3675-2</u>	A By-law to amend By-law No. 3675 to provide for permits and fees for various services provided by the Corporation of the Town of Perth.	21-Feb-2006
<u>2006-3675-3</u>	A By-law to amend By-law No. 3675 to provide for permits and fees for various services provided by the Corporation of the Town of Perth	21-Mar-2006
<u>2006-3675-4</u>	A By-law to amend By-law No. 3675 to provide for permits and fees for various services provided by the Corporation of the Town of Perth	16-May-2006
<u>2006-3675-5</u>	A By-law to amend By-law No. 3675 to provide for permits and fees for various services provided by the Corporation of the Town of Perth	22-Aug-2006
<u>2006-3675-6</u>	A By-law to amend By-law No. 3675 to provide for permits and fees for various services provided by the Corporation of the Town of Perth	19-Dec-2006
<u>2007-3675-7</u>	Amend Fees and Charge By-law – Pick-up Hockey – Skating & Physical Education – A by-law to amend Fees and Charges By-law No. 3675, to provide for permits and fees for various services provided by the Corporation of the Town of Perth, to reflect	20-Feb-2007
<u>2007-3675-8</u>	Crystal Palace Market – A By-law to amend Fees and Charges A A by-law to amend By-law No. 3675, to reduce vendor fees for the Crystal Palace Market for the 2007 season only	17-Apr-2007
<u>2007-3675-9</u>	Fees and Charges Amendment – Scuba Diving – A By-law to amend Fees and Charges By-law No. 3675, to eliminate a separate “Scuba” fee only	19-Jun-2007
<u>2007-3675-10</u>	Fees and Charges By-law Amendment – A By-law to amend Fees and Charges By-Law No. 3675	18-Oct-2007
<u>2007-3675-11</u>	Administrative Fee Policy-Amend Fees and Charge	20-Nov-2007
<u>2008-3675-12</u>	A By-law to amend Fees and Charges By-law No. 3675 to include a Society of Composers, Authors and Music Publishers of Canada (SOCAN) fee.	22-Jan-2008
<u>2008-3675-13</u>	A By-law to amend Fees and Charges By-law No. 3675-Foster Street Banner, Crystal Palace Market, ORC License Extension for Long Term Rental Fees and Schedule “B”-Protective Services, Building Permit Application and Inspection Fees and Charges	15-Apr-2008
<u>2008-3675-14</u>	A By-law to amend Fees and Charges By-law No. 3675, by replacing Schedule A	17-Jun-2008
<u>2008-3675-15</u>	A By-law to amend Fees and Charges By-law No. 3675 to include the Fees and Charges Schedule for the Finance and Environmental Services Department	19-Aug-2008
<u>2008-3675-16</u>	A By-law to amend Fees and Charges By-law No. 3675 – Schedule A and the inclusion of Schedule E- Fire Services Department	16-Sept-2008
<u>2008-3675-17</u>	A By-law to amend the Fees and Charges By-law No. 3675	16-Dec-2008
<u>2009-3675-18</u>	A By-law to amend Fees and Charges By-law No. 3675	17-Mar-2009
<u>2009-3675-19</u>	A By-law to amend Fees and Charges By-law No. 3675 – inclusion of Schedule ‘F1’ and ‘F2’ – Planning Department	21-Apr-2009

2009-3675-20	A By-law to amend Fees and Charges By-law No. 3675	25-Aug-2009
2009-3675-21	A By-law to amend Fees and Charges By-law No. 3675 to reduce the Public Market Booth Rates effective January 1, 2010	15-Dec-2009
2009-3675-22	A By-law to amend Fees and Charges By-law No. 3675	15-Dec-2009
2010-3675-23	A By-law to amend Fees and Charges By-law No. 3675 (Schedules A, B, C and G)	27-Apr-2010
2010-3675-24	A By-law to amend Fees and Charges By-law No. 3675	31-Aug-2010
2010-3675-25	A By-law to amend Fees and Charges By-law No. 3675 (Schedules D and H)	19-Oct-2010
2010-3675-26	A By-law to amend Fees and Charges By-law No. 3675 (Schedule A)	16-Nov-2010
2010-3675-27	A By-law to amend Fees and Charges By-law No. 3675, Schedule 'H'-Provincial Offences Administrative Fees	21-Dec-2010
2011-3675-28	A By-law to amend Fees and Charges By-law No. 3675, Schedule 'A' to include Facility User Liability Insurance Premiums	22-Feb-2011
2011-3675-29	A By-law to amend Fees and Charges By-law No. 3675, Schedule 'A' to include fee increase for Last Duel Park	22-Mar-2011
2011-3675-30	A By-law to amend Fees and Charges By-law No. 3675, Schedule 'A' to include Prime Time Ice Rates and Schedule 'B' to includes fees for Peddlers	28-Jun-2011
2011-3675-31	A By-law to amend the Fees and Charges By-law 3675, Sign and Merchandise Display Fees, Schedule 'G'	16-Aug-2011
2011-3675-32	A By-law to amend the Fees and Charges By-law No. 3675, Environmental Services Fees, Schedule 'D'	20-Sep-2011
2011-3675-33	A By-law to amend the Fees and Charges By-law 3675, Community Services, Schedule 'A' regarding Indoor Pool Fees	20-Sep-2011
2011-3675-34	A By-law to amend the Fees and Charges By-law 3675, Community Services, Schedule 'A' regarding Conlon Farm Recreational Complex Fees	20-Dec-2011
2012-3675-35	A By-law to amend the Fees and Charges By-law 3675, Finance Department, Schedule 'C', as it relates to Taxicab and Limousine Licencing fees	21-Feb-2012
2012-3675-36	A By-law to amend the Fees and Charges By-law No. 3675, Sign and Merchandise Display, Schedule 'G', as it relates to Sign and Awning Encroachment Certificate/Application Fees	20-Nov-2012
2013-3675-37	A By-law to amend the Fees and Charges By-law No. 3675, Community Services, Schedule "A" regarding Facility Sign Rental Fees	19-Mar-2013
2013-3675-38	A By-law to amend the Fees and Charges By-law No. 3675, Community Services Schedule "A" regarding the inclusion of Hourly Rental Rates for Reserved Use of Public Tennis Courts #3 and #4 at the Conlon Farm Recreation Complex	28-May-2013
2014-3675-39	A By-law to amend the Fees and Charges By-law No. 3675, Community Services Schedule "A" regarding the inclusion of Perth and District Community Centre (Off Season) Weekly Floor Rentals, Algonquin Convocation Exemption, Wedding Kit Folder Insertion Rates, and Season Mooring Fees at Last Duel Park	25-Mar-2014
2014-3675-40	A By-law to amend the Fees and Charges By-law No. 3675, Sign and Merchandise Display, Schedule 'G', to include fees to be applied for the submission of an	29-Apr-2014

	“Application of Permit” and to reference the new Sign and Merchandise Display By-law No. 4310	
2014-3675-41	A By-law to amend the Fees and Charges By-law No. 3675, Community Services Schedule “A” to increase the Perth and District Community Centre Hourly Rates, effective for the 2014/2015 Season, and; include a three (3) month Membership Category at the Indoor Pool	24-Jun-2014
2014-3675-42	A By-law to amend the Fees and Charges By-law No. 3675, Finance Department Schedule ‘C’ to remove the Administration Fee for Taxicab and Limousine Operator Applications, and; Environmental Services Department Schedule ‘D’, to include a Disposal of Sewage/Septage Fee and Labour and Equipment Fees	26-Aug-2014
2014-3675-43	A By-law to amend the Fees and Charges By-law No. 3675, Community Services, Schedule ‘A’ to introduce a reduced school rate for the Perth and District Community Centre and Conlon Farm and an event rental fee for reserving Last Duel Park	23-Sep-2014
2014-3675-44	A By-law to amend the Fees and Charges By-law No. 3675, Community Services, Schedule ‘A’ to introduce a “Non-Prime Time” for school bookings; Public Skating Passes, and; increase Crystal Palace Rental Fees	16-Dec-2014
2015-3675-45	A By-law to amend the Fees and Charges By-law No. 3675, Protective/Fire Services, Schedule ‘E’ to include a False Security Alarm and/or Non-Attendance of Owner fee	20-Jan-2015
2016-3675-46	A By-law to amend the Fees and Charges By-law No. 3675, Finance Department, Schedule ‘C’ to introduce a fine for falsifying vacancy rebate request on property taxes and provide for general updates	19Jan2016
2016-3675-47	A By-law to amend the Fees and Charges By-law No. 3675, Community Services, Schedule ‘A’ to introduce fees for the use of gas and heat at the Crystal Palace and to update current fees	22Mar2016
2016-3675-48	A By-law to amend the Fees and Charges By-law No. 3675, Community Services, Schedule ‘A’ to allow credit card payments and authority to amend Schedule ‘A’ annually to reflect changes as per the Ontario Consumer Price Index (CPI)	22Nov2016
2016-3675-49	A By-law to amend the Fees and Charges By-law No. 3675, Schedules ‘A’ through to ‘F’ to increase fees based on the annual Consumer Price Index (CPI)	20-Dec-2016
2017-3675-50	A By-law to amend the Fees and Charges By-law No. 3675, Schedules ‘A’, Community Centre 2016 Fees to remain until September 1, 2017	24-Jan-2017
2017-3675-51	A By-law to amend the Fees and Charges By-law No. 3675, Schedules ‘A’, to remove the serviced and unserviced three (3) month fees at Last Duel Park	14-Mar-2017
2017-3675-52	A By-law to amend the Fees and Charges By-law No. 3675, Schedule ‘A’, to include a Non-Reservation Seasonal Rate of \$2.50 per foot (HST included) for Commercial Fleet Operators who maintain a minimum fleet of three (3) boats at twenty-seven (27) feet or greater in length at Last Duel Park	25-Apr-2017
2017-3675-53	A By-law to amend the Fees and Charges By-law No. 3675, Schedule ‘E’, Fire Services, to include the Fireworks Permit Fee	25-Jun-2017

2017-3675-54	A By-law to amend the Fees and Charges By-law No. 3675, Protective and Fire Services, Schedule 'E' to include Busking Permit Fees	29-Aug-2017
2017-3675-55	A By-law to amend the Fees and Charges By-law No. 3675, Community Services, Schedule 'A' to amend the Foster Street Banner Pole Rental Fee	26-Sep-2017
2018-3675-56	A By-law to amend the Fees and Charges By-law No. 3675, Schedule 'A' to update the indoor pool pricing	20-Mar-2018
2018-3675-57	A By-law to amend the Fees and Charges By-law No. 3675, Schedule 'C' to update the Lottery Licensing Fees	24-Apr-2018
2018-3675-58	A By-law to amend the Fees and Charges By-law No. 3675, schedule 'B' to update the Building Permit Services Fees	28-Aug-2018
2018-3675-59	A By-law to amend the Fees and Charges By-law No. 3675, Schedule 'A' to update the indoor pool pricing	25-Sep-2018
2018-3675-60	A By-law to amend the Fees and Charges By-law No. 3675, Schedule 'A' to update the indoor pool pricing and make administrative changes	16-Oct-2018

NOW THEREFORE, the Council of the Corporation of the Town of Perth hereby enacts as follows:

1. Authorization:

- 1.1. Amend Schedules 'A' through to 'F' to annually increase the fees based on the Consumer Price Index (CPI), rounded up to the next ten cents (\$0.10); with the exception of:
- 1.1.1. Late Payment Charges on Taxes;
 - 1.1.2. Utilities and Accounts Receivable;
 - 1.1.3. Utility Holdbacks;
 - 1.1.4. Lottery Licenses;
 - 1.1.5. Planning Security Deposits, and;
 - 1.1.6. Busking Permit Fees.

(By-law No. 3675-54-29Aug2017)

- 1.2. That all users be allowed to pay for the fees and charges in Schedule 'A' with a credit card.

(By-law No. 3675-48-22Nov2016)

2. Schedules:

- 2.1. That all Schedules be amended on an annualized basis (October to October timeframe) to reflect changes as per the Ontario Consumer Price Index (CPI).

- 2.2. That the Consumer Price Index (CPI) change be completed prior to the end of the year and factored into the annual budget.

(By-law No. 3675-48-22Nov2016)

- 2.3. That the Town of Perth enact the following fees and charges, as set out in the attached:

(By-law No. 3675-22Nov2005)

Schedule A, Community

(By-law No. 3675-60-16Oct2018)

Schedule B, Building

(By-law No. 3675-60-16Oct2018)

Schedule C, General Administration
(By-law No. 3675-60-16Oct2018)

Schedule D, Environment
(By-law No. 3675-60-16Oct2018)

Schedule E, Fire
(By-law No. 3675-60-16Oct2018)

Schedule F, Planning
(By-law No. 3675-60-16Oct2018)

Schedule G, Signage
(By-law No. 3675-60-16Oct2018)

Schedule H, Fees and Charges for Provincial Offences
(By-law No. 3675-49-20Dec2016)

SCHEDULE	Schedule A - Community
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AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 3675-52	Barbeque - rental per day		Y	\$ 40.12
	Behind Studio Theatre - Performing Arts Stage,9 hour (Full Day)		Y	\$ 114.47
	Bleachers - rental per day	Each	Y	\$ 28.59
	Chairs - rental per day	Per chair/per day	Y	\$ 2.26
	Community Centre Ice Rental - Adult (age 19 and over) - Non Prime Time - Contributing	Non Prime-Time is 9:00am-3:00pm weekdays not including holidays	Y	\$ 145.88
	Community Centre Ice Rental - Adult (age 19 and over) Prime Time - Contributing	Non Prime-Time is 9:00am-3:00pm weekdays not including holidays	Y	\$ 184.53
	Community Centre Ice Rental - Adult Team Non-Contributing		Y	\$ 226.00
	Community Centre Ice Rental - Figure Skating		Y	\$ 121.48
	Community Centre Ice Rental - Minor Hockey		Y	\$ 121.48
	Community Centre Ice Rental - Non-contributing Township Yearly User Fee	Per Year, Per registration - for users outside of Perth, TVT, DNE. (Blue Wings/reciprical agreements exempted)	Y	\$ 163.74
	Community Centre Ice Rental - Phys. Ed Classes	K-12 schools accompanied by a teacher. Minimum 20 students	Y	\$ 3.39
	Community Centre Ice Rental - Pick Up Hockey	Offered during non-prime time hours to any contributing youth or adult. Groups are not eligible. Full equipment must be worn at all times	Y	\$ 5.54
	Community Centre Ice Rental - Public Skating - Adult	Per child-public/adult/tiny tot skating	N	\$ 3.40
	Community Centre Ice Rental - Public Skating - Family	Per child-public/adult/tiny tot skating	N	\$ 6.70
	Community Centre Ice Rental - Public Skating Admission	Per Attendee for public/adult/tiny tot skating	N	\$ 1.00
	Community Centre Ice Rental - Public Skating Pass	Buy 10 get one free, Public/adult/tiny tot skating	N	\$ -
	Community Centre Ice Rental - Schools - Prime Time	Schools are defined as Algonquin College Perth Campus, and all schools located within contributing townships (Perth, TVT, and D/NE).	Y	\$ 67.46
	Community Centre Ice Rental - Youth (age 18 and under) - Non Prime Time - Contributing	Non Prime-Time is 9:00am-3:00pm weekdays not including holidays	Y	\$ 95.49
	Community Centre Ice Rental - Youth (age 18 and under) Prime Time - Contributing	Non Prime-Time is 9:00am-3:00pm weekdays not including holidays	Y	\$ 121.48
	Community Centre Ice Rental - Youth Team Non-Contributing		Y	\$ 184.19
	Community Centre Multi-Purpose Room - Room rental	2 hr. minimum (\$10.00/per hour after)	Y	\$ 29.15
	Community Centre Slab Rental - 4.5 hrs or less	Event rate - with SOP, April - August subject to staff availability	Y	\$ 350.30
	Community Centre Slab Rental - 4.5 hrs or less	Event rate - without SOP, April - August subject to staff availability	Y	\$ 291.88
	Community Centre Slab Rental - Adult ball hockey	Per hour - non-event rate, April - August subject to staff availability	Y	\$ 46.67
	Community Centre Slab Rental - Full day 9 hrs	Event rate - without SOP, April - August subject to staff availability	Y	\$ 583.76
	Community Centre Slab Rental - Full day 9hrs	Event rate - with SOP, April - August subject to staff availability	Y	\$ 700.60
	Community Centre Slab Rental - Lacrosse league	Per hour - non-event rate, April - August subject to staff availability	Y	\$ 40.91
	Community Centre Slab Rental - Security deposit	Per hour - non-event rate, April - August subject to staff availability	N	\$ 500.00
	Community Centre Slab Rental - Weekly rate - Full slab	Non-event rate - with SOP, April - August subject to staff availability	Y	\$ 700.60
	Community Centre Slab Rental - Weekly rate - Half slab	Non-event rate - without SOP	Y	\$ 350.30
	Community Centre Slab Rental - Youth booking	Per hour - i.e. ball hockey, April - August subject to staff availability	Y	\$ 29.15
	Conlon Farm All areas - Non-contributing township annual fee	Annual payment for users who live outside of Perth, TVT and DNE.	Y	\$ 96.05
	Conlon Farm All fields or diamonds for School tournament - Contributing	Per day/all fields or diamonds for all schools (including Algonquin College) located with contributing townships (Perth, TVT, DNE)	Y	\$ 233.46

AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 3675-52	Conlon Farm Baseball - Ball diamond (lit) - Adults - per hour, non-league use		Y	\$ 38.99
	Conlon Farm Baseball - Ball diamond (lit) - Youth - per hour, non-league use		Y	\$ 25.76
	Conlon Farm Baseball - Ball diamond (unlit) - Adults - per hour, non-league use		Y	\$ 25.99
	Conlon Farm Baseball - Ball diamond (unlit) - Youth - per hour, non-league use		Y	\$ 15.59
	Conlon Farm Chalet - No kitchen access		Y	\$ 32.21
	Conlon Farm Chalet - With kitchen access		Y	\$ 38.19
	Conlon Farm Lob Ball - Men's Lob ball - per team		Y	\$ 455.05
	Conlon Farm Perth and District Little League - per child after 200		Y	\$ 19.32
	Conlon Farm Perth and District Little League - per child up to 200 (min 200)		Y	\$ 35.48
	Conlon Farm Perth Tay Tennis Club - per adult after 50 members		Y	\$ 19.32
	Conlon Farm Perth Tay Tennis Club - per adult up to 50		Y	\$ 45.54
	Conlon Farm Perth Tay Tennis Club - per child members		Y	\$ 35.48
	Conlon Farm Slo-pitch - Mixed Slo-pitch - per team		Y	\$ 455.05
	Conlon Farm Soccer - Perth United Soccer Club - per adult team		Y	\$ 455.05
	Conlon Farm Soccer - Perth United Soccer Club - per child to 400		Y	\$ 32.21
	Conlon Farm Soccer - Perth United Soccer Club - per child up to 200 (min 200)		Y	\$ 35.48
	Conlon Farm Soccer - Soccer field (lit)	Adults - per hour, non-league use	Y	\$ 38.99
		Youth - per hour, non-league use	Y	\$ 25.76
	Conlon Farm Soccer - Soccer field (unlit)	Adults - per hour, non-league use	Y	\$ 25.99
		Youth - per hour, non-league use	Y	\$ 15.59
	Conlon Farm Tennis court (lit) - per hour		Y	\$ 4.63
	Conlon Farm Tennis court (unlit) - per hour		Y	\$ 2.94
	Crystal Palace - Full Day (Event) no SOP	9 hour booking without SOP	Y	\$ 372.00
	Crystal Palace - Full Day (Event) with SOP	9 hour booking with SOP	Y	\$ 600.93
	Crystal Palace - Gas heat charge - per day		Y	\$ 57.29
	Crystal Palace - Half Day (Event) no SOP	up to 4.5 hours without SOP	Y	\$ 228.94
	Crystal Palace - Half Day (Event) with SOP	up to 4.5 hours with SOP	Y	\$ 337.64
	Crystal Palace - Refundable security deposit	Any event	N	\$ 250.00
	Crystal Palace - Winter Rental Flat Fee - up to 6 hours		Y	\$ 57.29
	Crystal Palace Parking Lot - Full Day (Event)	9 hour booking with SOP	Y	\$ 600.93
	Crystal Palace Parking Lot - Half Day (Event)	up to 4.5 hours without SOP	Y	\$ 337.64
	Facility Sign - 4'X 8' - minimum 2 year rental	Per Year based on a 2 year rental minimum	Y	\$ 175.15
	Facility Sign - 8'X 8' - minimum 2 year rental	Per Year based on a 2 year rental minimum	Y	\$ 291.88
	Facility Sign - Dasher boards - minimum 2 year rental	Per Year based on a 2 year rental minimum	Y	\$ 291.88
	Foster Street Banner		Y	\$ 125.88
	Garbage can - rental per day	Per can/per day	Y	\$ 2.26
	Indoor Pool 50+ Fitness		Y	\$ 1.98
	Indoor Pool Aquafit 1 month unlimited - Contributing		Y	\$ 100.23
	Indoor Pool Aquafit 1 month unlimited - Non-Contributing		Y	\$ 82.72
	Indoor Pool Aquafit Individual Class - Contributing		Y	\$ 7.46
	Indoor Pool Aquafit Individual Class - Non-Contributing		Y	\$ 8.25
	Indoor Pool Aquafit Pass (Buy 10 get 1 free) - Contributing		Y	\$ 74.92
	Indoor Pool Aquafit Pass (Buy 10 get 1 free) - Non-Contributing		Y	\$ 82.72
	Indoor Pool Aquafit Registered Class - Contributing		Y	\$ 45.54
	Indoor Pool Aquafit Registered Class - Non-Contributing		Y	\$ 57.86

AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 3675-52	Indoor Pool Bronze Cross		Y	\$ 114.70
	Indoor Pool Bronze Medallion		Y	\$ 114.70
	Indoor Pool Bronze Star - new		N	\$ 101.50
	Indoor Pool Daily Admission Adult (18-64) - Contributing		Y	\$ 4.63
	Indoor Pool Daily Admission Adult (18-64) - Non-Contributing		Y	\$ 6.55
	Indoor Pool Daily Admission Child (1-12) - Contributing		Y	\$ 2.71
	Indoor Pool Daily Admission Child (1-12) - Non-Contributing		Y	\$ 4.18
	Indoor Pool Daily Admission Family - Contributing		Y	\$ 15.48
	Indoor Pool Daily Admission Family - Non-Contributing		Y	\$ 21.70
	Indoor Pool Daily Admission Senior (65+) - Contributing		Y	\$ 3.73
	Indoor Pool Daily Admission Senior (65+) - Non-Contributing		Y	\$ 5.42
	Indoor Pool Daily Admission Special Needs - Contributing		Y	\$ 3.62
	Indoor Pool Daily Admission Special Needs - Non-Contributing		Y	\$ 5.20
	Indoor Pool Daily Admission Student (13-25) - Contributing		Y	\$ 3.62
	Indoor Pool Daily Admission Student (13-25) - Non-Contributing		Y	\$ 5.20
	Indoor Pool Daily Admission Swim Pass (11 Swims)	Daily rate x 10	Y	\$ -
	Indoor Pool Day Camp - Child Drop in/Day Rate - Contributing		N	\$ 41.30
	Indoor Pool Day Camp - Child Drop in/Day Rate - Non-Contributing		N	\$ 49.60
	Indoor Pool Day Camp - Child Early or Late Drop off Fee		N	\$ 5.10
	Indoor Pool Day Camp - Child Short Week (Canada Day/Civic Holiday) - Contributing		N	\$ 144.70
	Indoor Pool Day Camp - Child Short Week (Canada Day/Civic Holiday) - Non-Contributing		N	\$ 177.20
	Indoor Pool Day Camp - Child Weekly* (no Stat holiday) - Contributing	* 5% discount on each additional weekly rate only/additional child-weekly rate only	N	\$ 165.30
	Indoor Pool Day Camp - Child Weekly* (no Stat holiday) - Non-Contributing	* 5% discount on each additional weekly rate only/additional child-weekly rate only	N	\$ 202.50
	Indoor Pool High Five - new		Y	\$ 75.94
	Indoor Pool Junior Lifeguard Club - Contributing		Y	\$ 165.25
	Indoor Pool Junior Lifeguard Club - Non-Contributing		Y	\$ 185.25
	Indoor Pool Kidfit - Contributing		Y	\$ 46.84
	Indoor Pool Kidfit - Non-Contributing		Y	\$ 69.61
	Indoor Pool Lesson Discounts	For families with an annual family membership and/or registering 2+ children during the same public lesson session.	Y	\$ (11.41)
	Indoor Pool Lessons Private - Child (30 Min.) - Contributing		N	\$ 23.20
	Indoor Pool Lessons Private - Child (30 Min.) - Non-Contributing		N	\$ 34.90
	Indoor Pool Lessons Private Adult (30 Minutes) - Contributing		Y	\$ 29.72
	Indoor Pool Lessons Private Adult (30 Minutes) - Non-Contributing		Y	\$ 44.52
	Indoor Pool Lessons Private Adult (Buy 9 Get 1 Free) - Contributing		Y	\$ 214.70
	Indoor Pool Lessons Private Adult (Buy 9 Get 1 Free) - Non-Contributing		Y	\$ 308.94
	Indoor Pool Lessons Private Child (30 Minutes) - Contributing		N	\$ 23.20
	Indoor Pool Lessons Private Child (30 Minutes) - Non-Contributing		N	\$ 34.90
	Indoor Pool Lessons Private Child (Buy 9 Get 1 Free) - Contributing		N	\$ 168.20
	Indoor Pool Lessons Private Child (Buy 9 Get 1 Free) - Non-Contributing		N	\$ 241.90
	Indoor Pool Lessons Public - Adult (Set of 10) - Contributing		Y	\$ 77.52
	Indoor Pool Lessons Public - Adult (Set of 10) - Non-Contributing		Y	\$ 98.20
	Indoor Pool Lessons Public Child (Level 1-10) - Contributing		N	\$ 77.50
	Indoor Pool Lessons Public Child (Level 1-10) - Non-Contributing		N	\$ 113.70
Indoor Pool Lessons Public Child (Parent and Tot) - Contributing		N	\$ 50.30	
Indoor Pool Lessons Public Child (Parent and Tot) - Non-Contributing		N	\$ 77.50	
Indoor Pool Lessons Public Child (Pre-School) - Contributing		N	\$ 59.40	
Indoor Pool Lessons Public Child (Pre-School) - Non-Contributing		N	\$ 87.80	

AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 3675-52	Indoor Pool Lessons Schoolboard - Separate/ Private - Contributing		Y	\$ 43.51
	Indoor Pool Lessons Schoolboard - Separate/ Private - Non-Contributing		Y	\$ 45.77
	Indoor Pool Lessons Schoolboard-Public - Contributing		Y	\$ 41.25
	Indoor Pool Lessons Schoolboard-Public - Non-Contributing		Y	\$ 43.51
	Indoor Pool Lessons Semi-Private Adult (Buy 9 -1 Free) - Contributing		Y	\$ 66.78
	Indoor Pool Lessons Semi-Private Adult (Buy 9 -1 Free) - Non-Contributing		Y	\$ 100.17
	Indoor Pool Lessons Semi-Private Child (Buy 9 -1 Free) - Contributing		N	\$ 104.60
	Indoor Pool Lessons Semi-Private Child (Buy 9 -1 Free) - Non-Contributing		N	\$ 156.95
	Indoor Pool Membership Adult (18-64) - 1 year - Contributing		Y	\$ 281.03
	Indoor Pool Membership Adult (18-64) - 1 year - Non-Contributing		Y	\$ 375.27
	Indoor Pool Membership Adult (18-64) - 3 months - Contributing		Y	\$ 108.48
	Indoor Pool Membership Adult (18-64) - 3 months - Non-Contributing		Y	\$ 149.95
	Indoor Pool Membership Adult (18-64) - 6 months - Contributing		Y	\$ 174.59
	Indoor Pool Membership Adult (18-64) - 6 months - Non-Contributing		Y	\$ 237.19
	Indoor Pool Membership Child (1-12) - 1 year - Contributing		Y	\$ 155.04
	Indoor Pool Membership Child (1-12) - 1 year - Non-Contributing		Y	\$ 210.97
	Indoor Pool Membership Child (1-12) - 3 months - Contributing		Y	\$ 78.87
	Indoor Pool Membership Child (1-12) - 3 months - Non-Contributing		Y	\$ 120.23
	Indoor Pool Membership Child (1-12) - 6 months - Contributing		Y	\$ 110.51
	Indoor Pool Membership Child (1-12) - 6 months - Non-Contributing		Y	\$ 159.22
	Indoor Pool Membership Family - 1 year - Contributing		Y	\$ 465.00
	Indoor Pool Membership Family - 1 year - Non-Contributing		Y	\$ 590.20
	Indoor Pool Membership Family - 3 months - Contributing		Y	\$ 155.15
	Indoor Pool Membership Family - 3 months - Non-Contributing		Y	\$ 215.60
	Indoor Pool Membership Family - 6 months - Contributing		Y	\$ 268.60
	Indoor Pool Membership Family - 6 months - Non-Contributing		Y	\$ 356.74
	Indoor Pool Membership Senior (65+) - 1 year - Contributing		Y	\$ 199.45
	Indoor Pool Membership Senior (65+) - 1 year - Non-Contributing		Y	\$ 261.93
	Indoor Pool Membership Senior (65+) - 3 months - Contributing		Y	\$ 103.40
	Indoor Pool Membership Senior (65+) - 3 months - Non-Contributing		Y	\$ 161.93
	Indoor Pool Membership Senior (65+) - 6 months - Contributing		Y	\$ 143.62
	Indoor Pool Membership Senior (65+) - 6 months - Non-Contributing		Y	\$ 205.89
	Indoor Pool Membership Special Needs - 1 year - Contributing		Y	\$ 191.20
	Indoor Pool Membership Special Needs - 1 year - Non-Contributing		Y	\$ 248.04
	Indoor Pool Membership Special Needs - 3 months - Contributing		Y	\$ 94.36
	Indoor Pool Membership Special Needs - 3 months - Non-Contributing		Y	\$ 155.38
	Indoor Pool Membership Special Needs - 6 months - Contributing		Y	\$ 134.36
	Indoor Pool Membership Special Needs - 6 months - Non-Contributing		Y	\$ 196.28
	Indoor Pool Membership Student (13-25) - 1 year - Contributing		Y	\$ 197.41
	Indoor Pool Membership Student (13-25) - 1 year - Non-Contributing		Y	\$ 259.45
	Indoor Pool Membership Student (13-25) - 3 months - Contributing		Y	\$ 102.15
Indoor Pool Membership Student (13-25) - 3 months - Non-Contributing		Y	\$ 159.90	
Indoor Pool Membership Student (13-25) - 6 months - Contributing		Y	\$ 142.04	
Indoor Pool Membership Student (13-25) - 6 months - Non-Contributing		Y	\$ 203.74	
Indoor Pool NLS		Y	\$ 206.68	
Indoor Pool NLS Recertification		Y	\$ 87.80	
Indoor Pool Private Rental Admin Fee - Contributing		Y	\$ 17.52	
Indoor Pool Private Rental Admin Fee - Non-Contributing		Y	\$ 17.52	
Indoor Pool Private Rental Multi-purpose Room - Contributing	Per Hour	Y	\$ 23.73	
Indoor Pool Private Rental Multi-purpose Room - Non-Contributing	Per Hour	Y	\$ 29.83	

AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 3675-52	Indoor Pool Private Rental Pool (Hour) - Contributing		Y	\$ 116.73
	Indoor Pool Private Rental Pool (Hour) - Non-Contributing		Y	\$ 146.22
	Indoor Pool Sauna - Per Use - Contributing		Y	\$ 4.18
	Indoor Pool Sauna - Per Use - Non-Contributing		Y	\$ 5.20
	Indoor Pool Shower - Per Use - Contributing		Y	\$ 2.60
	Indoor Pool Shower - Per Use - Non-Contributing		Y	\$ 3.39
	Indoor Pool Standard First Aid		Y	\$ 114.70
	Indoor Pool Standard First Aid (Recert)		Y	\$ 70.29
	Indoor Pool Swim Team Discount	For non-contributing members with active annual memberships	Y	\$ (51.64)
	Indoor Pool Swim Team Non-Contributing (1 year)	Per Registration	Y	\$ 103.28
	Indoor Pool Swim Team Non-Contributing (3 months)	Per Registration	Y	\$ 40.12
	Indoor Pool Swim Team Pool Rental	Per Hour	Y	\$ 57.29
	Indoor Pool Water Sports - Contributing		Y	\$ 42.21
	Indoor Pool Water Sports - Non-Contributing		Y	\$ 46.60
	Indoor Pool WSI		Y	\$ 206.68
	Indoor Pool WSI Recertification		Y	\$ 87.80
	Indoor Pool Youth - Babysitter's Course-Contributing		N	\$ 46.50
	Indoor Pool Youth - Babysitter's Course-Non-Contributing		N	\$ 56.80
	Installation (e.g. snow fencing, barricades) - per staff person, per hour		Y	\$ 45.77
	Last Duel Park boat launch - Per launch		Y	\$ 10.28
	Last Duel Park boat launch - Per season		Y	\$ 56.84
	Last Duel Park Docking - Commercial Fleet with min 3 boats at >= 27' (cost/ft)	per foot	Y	\$ 2.49
	Last Duel Park Docking - Per foot ≥ 27' watercraft	per foot for Commercial Fleet Operations who continually dock a min of three boats	Y	\$ 2.83
	Last Duel Park Docking - Per ft/commerical seasonal	per foot	Y	\$ 22.94
	Last Duel Park Docking - Per night ≤ 21' watercraft		Y	\$ 17.52
	Last Duel Park Docking - Per night ≥ 21'1" watercraft		Y	\$ 22.71
	Last Duel Park Docking - Shore power	Access through Parks Staff	Y	\$ 5.20
	Last Duel Park Laundry - Per wash dry combo		Y	\$ 5.20
	Last Duel Park Log Cabin - Unserviced Daily Rate		Y	\$ 85.88
	Last Duel Park Picnic Area / Event - up to 4 hours	4 hrs in picnic area or other location TBD by staff	Y	\$ 171.76
	Last Duel Park Security deposit	Refundable deposit/large events	N	\$ 500.00
	Last Duel Park Septic - Pump station	Per use if not a paid camper	Y	\$ 17.52
	Last Duel Park Tent - Unserviced 1 month	Does not include water/electrical hook up	Y	\$ 457.88
	Last Duel Park Tent - Unserviced 1 night	Does not include water/electrical hook up	Y	\$ 28.59
	Last Duel Park Tent - Unserviced 1 week	Does not include water/electrical hook up	Y	\$ 171.76
	Last Duel Park Tent - Unserviced Full season - May 15th through Oct 15 annually	May 15-October 15 annually, does not include water/electrical hook up	Y	\$ 1,144.69
	Last Duel Park Trailer - Serviced 1 month	Includes water/electrical hook up	Y	\$ 700.60
	Last Duel Park Trailer - Serviced 1 night	Includes water/electrical hook up	Y	\$ 45.77
	Last Duel Park Trailer - Serviced 1 week	Includes water/electrical hook up	Y	\$ 240.35
	Last Duel Park Trailer - Serviced Full season - May 15th through Oct 15 annually	May 15-October 15 annually, Includes water/electrical hook up	Y	\$ 1,945.97
	Location - Locate Requests	Per request	Y	\$ 114.47
	Metal Barricades - rental per day	Each/per day (based on availability)	Y	\$ 5.76
	Museum Bus Tour - 40+ persons		Y	\$ 175.15
Museum Child Summer Day Camp - per child per day		Y	\$ 34.35	
Museum Entry - per adult		Y	\$ 4.63	
Museum Entry - per child		Y	\$ 2.26	
Museum Entry - per family		Y	\$ 9.15	

AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 3675-52	Museum Entry - per senior		Y	\$ 3.96
	Museum Group Tour - per person up to 40 persons		Y	\$ 3.39
	Museum Meeting Room - Full day up to 9 hours	A \$20.00/hr staffing fee will be added to after hours bookings	Y	\$ 143.06
	Museum Meeting Room - Up to 1.5 hours	A \$20.00/hr staffing fee will be added to after hours bookings	Y	\$ 35.03
	Museum Meeting Room - Up to 5 hours	A \$20.00/hr staffing fee will be added to after hours bookings	Y	\$ 24.07
	Museum Refund admin fee	By Donation	Y	\$ 17.18
	Museum School program/visit - per child		Y	\$ 2.26
	Museum Staffing fee for after hour bookings at Museum		Y	\$ 22.94
	Parking Lot - Storage Fees	Ranges \$190 to \$4.76 TBD by Community Services Staff	Y	\$ -
	Picnic table - rental per day	Per table/perday	Y	\$ 9.15
	Pylons - rental per day	Per Pylon/per day	Y	\$ 1.13
	Rental Stone Bridge - Booking Fee	Staff time booking fee for a max. 4 hr. booking	Y	\$ 171.76
	Rentals Band Room - requires permission from the band	Requires permission from the band. A \$20.00/hr staffing fee will be added to after hours bookings	Y	\$ 87.58
	Rentals Council Chambers - Council Chambers	A \$20.00/hr staffing fee will be added to after hours bookings	Y	\$ 116.73
	Rentals Customer Pickup/delivery		Y	\$ -
	Rentals Delivery by Town - per staff person, per hour		Y	\$ 45.77
	Rentals Kent Room - Half day - Non-profit or charitable org.	A staffing hourly fee will be added to after hours bookings	Y	\$ 35.03
	Rentals Kent Room - Half day - Public or with SOP	A staffing hourly fee will be added to after hours bookings	Y	\$ 58.42
	Rentals Kent Room - Per day - Public or with SOP	A staffing hourly fee will be added to after hours bookings	Y	\$ 87.58
	Rentals Kent Room - Per day - Town Resident	A staffing hourly fee will be added to after hours bookings	Y	\$ 87.58
	Rentals Kitchen Deposit - refundable	Refundable deposit (rented in conjunction with other rooms). A \$20.00/hr staffing fee will be added to after hours bookings	N	\$ 50.00
	Rentals Lobby - Lobby/Stairs	A staffing hourly fee will be added to after hours bookings	Y	\$ 35.03
	Rentals Pickup by Town - per staff person, per hour		Y	\$ 45.77
	Rentals POA Courtroom - Per 1/2 day with SOP	A staffing hourly fee will be added to after hours bookings	Y	\$ 175.15
	Rentals POA Courtroom - Per 1/2 day without SOP	A staffing hourly fee will be added to after hours bookings	Y	\$ 116.73
	Rentals POA Courtroom - Per day with SOP	A staffing hourly fee will be added to after hours bookings	Y	\$ 233.57
	Snow Fencing w/stakes - rental per 50 feet, per day		Y	\$ 5.76
	Staffing fee for after hour bookings at Town Hall		Y	\$ 22.94
	Stage/Risers - rental per day	For the set – per day	Y	\$ 40.12
	Stewart Park Booking Fee (4 hour max)	Staff time booking fee for a max. 4 hr. booking	Y	\$ 171.76
	Tables 3'X6' - rental per day	Per table/perday	Y	\$ 9.72
	Wedding Folder - 1000 Inserts		Y	\$ 160.23
	Wedding Folder - 2000 Inserts		Y	\$ 274.70
	Wedding Folder - 300 Inserts		Y	\$ 61.81
	Wedding Folder - 500 Inserts		Y	\$ 91.53
	Wooden Barricades - rental per day	Each/per day (based on availability)	Y	\$ 2.26
	Wrought iron stands - rental per day	Per stand/per day	Y	\$ 2.26

SCHEDULE	Schedule B - Building
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AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 3060-5	Application fee where construction commenced without a permit (or 30% whichever is greater)	To cover additional staff time and potential liabilities associated with review of construction commenced without benefit of a preliminary review, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 62.10
	Building Permit - base fee		N	\$ 62.10
	Building Permit - per \$1000 of construction value over \$1million	Fee to review Plans and specifications; Carry out field inspections, and; recover staff time, overhead, equipment and material costs	N	\$ 9.30
	Building Permit - per \$1000 of construction value up to \$1million	Application for building permit; Review plans specifications; Recover cost of staff time, overhead, equipment and material costs	N	\$ 12.50
	Change of use permit where no building permit is required	Fee to review proposed use of a building or part of a building, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 62.10
	Commercial/Industrial building inspection - each additional 5,000 sq. ft.	Inspection for Building Code, Property Standards By-law, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 51.80
	Commercial/Industrial building inspection - first 10,000 sq. ft.	Inspection for Building Code, Property Standards By-law, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 206.90
	Conditional Building Permit - base fee	Fee to review Plans and specifications; Carry out field inspections, and; recover staff time, overhead, equipment and material costs	N	\$ 62.10
	Conditional Building Permit - per \$1000 of construction value	Application for Building Permit, and; Review Plans and specifications; Carry out field inspections, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 12.50
	Conditional permit - deposit - 50% of construction value	Application for Conditional Permits requires a deposit pursuant to Section 8 of the Building Code Act. The deposit refunded where all conditions are met. Deposit is used where conditions have not been met, to return a property to an acceptable condition.	N	\$ -
	Demolition & moving - deposit per sq. metre over 30 sq. meters	Recover cost of staff time, overhead, equipment and material costs	N	\$ 12.50
	Demolition Permit - base fee	Recover cost of staff time, overhead, equipment and material costs	N	\$ 62.10
	Demolition Permit - per \$1000 of construction	Application for demolition where there is no construction proposed; review Plans and specifications; Carry out field inspections, and; Recover cost of staff time, overhead, equipment and material costs	N	\$ 12.50
	Deposit for demolition & moving - per square metre over 30 sq. meters	Recover cost of staff time, overhead, equipment and material costs	N	\$ 12.50
	Dwelling, small building inspection (less than 600 sq. metres) - base fee	Inspection of building without a permit application filed, and recover cost of staff time, overhead, equipment and material costs	N	\$ 62.10
	Dwelling, small building inspection (less than 600 sq. metres) - per unit	Inspection of building without a permit application filed, and recover cost of staff time, overhead, equipment and material costs	N	\$ 20.80
	File search - external request	Direct inquiry and reply to individual, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 36.30
	File search - internal request	Planning Department inquiry, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 15.60
	Heating, ventilation & air conditioning permit (not part of larger project)	Recover cost of staff time, overhead, equipment and material costs	N	\$ 62.10
	Multi-residential building inspection - each additional unit over 4	Inspection for Building Code, Property Standards By-law, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 15.60
	Multi-residential building inspection - first 4 units	Inspection for Building Code, Property Standards By-law, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 124.20
Multi-unit and large building inspection (more than 600 sq. metres) - base fee	Inspection of building without a permit application filed, and recover cost of staff time, overhead, equipment and material costs	N	\$ 165.50	
Multi-unit and large building inspection (more than 600 sq. metres) - per 600 sq.m. over 1200 sq.m.	Inspection of building without a permit application filed, and recover cost of staff time, overhead, equipment and material costs	N	\$ 62.10	
Occupancy permit - each floor	Fee for occupancy review where the building is only partly completed, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 62.10	

AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 3060-5	Occupancy permit - per dwelling unit	Fee for occupancy review where the building is only partly completed, and; recover co	N	\$ 12.50
	Plumbing permit - base fee	Fee is for review and inspection of plumbing systems, plans and specifications; Recovery of staff time, overhead, equipment and material costs.	N	\$ 62.10
	Plumbing permit - per fixture	Fee is for review and inspection of plumbing systems, plans and specifications; Recov	N	\$ 12.50
	Plumbing permit - per unit - multi-residential and commercial	Fee is for review and inspection of plumbing systems, plans and specifications; Recov	N	\$ 12.50
	Private Home Daycare inspection (less than 5 persons)	Inspection for Building Code, Property Standards By-law, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 36.30
	Refreshment vehicle inspection	Inspection to ensure Building Code requirements are satisfied, and; Recover cost of staff time, overhead, equipment and material costs	N	\$ 51.80
	Renewal of revoked permit (plus 10% of original fee)	Fee to review project where permit has been revoked for cause, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 62.10
	Repair/reshingle single family or accessory building permit	Application for Building Permit; Review Plans specifications	N	\$ -
	Residential unit inspection - 1 to 4 units - each additional unit	Inspection for Building Code, Property Standards By-law, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 20.80
	Residential unit inspection - 1 to 4 units - first unit	Inspection for Building Code, Property Standards By-law, and; recover cost of staff tim	N	\$ 62.10
	Revision or renewal of permit - change of owner	Recover cost of staff time, overhead, equipment and material costs	N	\$ 62.10
	Revision or renewal of permit - with major changes - base fee	Fee for additional review created by the changes requested during the construction process, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 62.10
	Revision or renewal of permit - with major changes - per \$1000 construction value over \$4000	Fee for additional review created by the changes requested during the construction pr	N	\$ 12.50
	Revision or renewal of permit - with minor changes	Fee for additional review created by the changes requested during the construction pr	N	\$ -
	Rooming/boardng house inspection	Inspection for Building Code, Property Standards By-law, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 82.80
	Solar system construction on building - base fee	Inspection of building without a permit application filed, and recover cost of staff time, overhead, equipment and material costs	N	\$ 62.10
Solar system construction on building - per \$1000 of construction value	Inspection of building without a permit application filed, and recover cost of staff time,	N	\$ 4.20	
By-law 3557	Aggressive animal		N	\$ 1,034.30
	Cat Tag		N	\$ 15.60
	Dog Tag - guide dogs		N	\$ -
	Dog Tag - per year		N	\$ 15.60
	Dog Tag - per year (after April 1st)		N	\$ 31.20
	Implanted Dogs/Cats - (proof of implant must be provided)		N	\$ -
	Kennel Permit - per year (April 1st to March 31st of following year)		N	\$ 103.40
	Replacement Tag		N	\$ 5.30
By-law 4196	Peddler license - place to place; door to door	Review of activity/application, and; Recover costs of staff time, overhead and materials costs	N	\$ 517.10
	Replacement Peddler License document	Recover cost of staff time, overhead, equipment and material costs	N	\$ 15.60
	Stationary Peddler license - one location (30 day maximum)	Review of activity/application, and; Recover costs of staff time, overhead and materials costs	N	\$ 155.20
By-law 4717	Building Permit Fee -Group D/E	Medical Centers, Clinics, Civic Administration, Police Stations, Banks, Indoor Malls.(\$VALUE/FT \$131)-Permit Fee \$/FT (1% OF Value)	N	\$ 1.31
		Offices, Restaurants.(\$VALUE/FT \$103)-Permit Fee \$/FT (1% OF Value)	N	\$ 1.03
		Office Building Shell.(\$VALUE/FT \$100)-Permit Fee \$/FT (1% OF Value)	N	\$ 1.00
		Strip Plazas, Stores, Supermarkets, Exhibition Halls, Retail Outlets, Car Dealerships.(\$VALUE/FT \$70)-Permit Fee \$/FT (1% OF Value)	N	\$ 1.00
	Building Permit Fee- Group A	Civic Performing Arts, Galleries, Museums.(\$VALUE/FT \$250)-Permit Fee \$/FT (1% OF Value)	N	\$ 2.50
	Civic Centers, Community Centers, Recreation Centers, Libraries, Arenas, Courthouses, Places of Worship, Universities, Colleges, Lecture Halls. (\$VALUE/FT \$162)-Permit Fee \$/FT (1% OF Value)	N	\$ 1.62	

AUTHORITY	SERVICE	Comment	HST	2018 TAX IN	
By-law 4717	Building Permit Fee- Group A	High Schools, Technical Schools, Movie Theatres, Restaurants.(\$VALUE/FT \$117)-Permit Fee \$/FT (1% OF Value)	N	\$ 1.17	
		Elementary Schools, Day Care.(\$VALUE/FT \$104)-Permit Fee \$/FT (1% OF Value)	N	\$ 1.04	
	Building Permit Fee -Group B	Acute Care Hospitals, Laboratories.(\$VALUE/FT \$289)-Permit Fee \$/FT (1% OF Value)	N	\$ 2.89	
		Penitentiaries, Detention Facilities.(\$VALUE/FT \$162)-Permit Fee \$/FT (1% OF Value)	N	\$ 1.62	
		Nursing Homes, Long Term Care Residences.(\$VALUE/FT \$145)-Permit Fee \$/FT (1% OF Value)	N	\$ 1.45	
		Group Homes, Custodial Residences.(\$VALUE/FT \$105)-Permit Fee \$/FT (1% OF Value)	N	\$ 1.05	
		Single Detached, Semi Detached, Apartment, Buildings, Condos, Hotels, Inns, Assisted Living, Senior's Residences.(\$VALUE/FT \$112)-Permit Fee \$/FT (1% OF Value)	N	\$ 1.12	
		Building Permit Fee -Group C	Row Townhouses/Stack Townhouse, New Apartment Units, Motels, Residential Additions.(\$VALUE/FT \$90)-Permit Fee \$/FT (1% OF Value)	N	\$ 0.90
	Residential Garages (detached and attached).(\$VALUE/FT \$69)-Permit Fee \$/FT (1% OF Value)		N	\$ 0.69	
	Decks, Porches, Veranda's.(\$VALUE/FT \$45)-Permit Fee \$/FT (1% OF Value)		N	\$ 0.45	
	Finished Basement area for new build.(\$VALUE/FT \$40)-Permit Fee \$/FT (1% OF Value)		N	\$ 0.40	
	Unfinished Basement.(\$VALUE/FT \$20)-Permit Fee \$/FT (1% OF Value)		N	\$ 0.20	
	Building Permit Fee -Group F		Fire Stations, Gas Stations, Car Wash, Vehicle Maintenance & Admin.(\$VALUE/FT \$137)-Permit Fee \$/FT (1% OF Value)	N	\$ 1.37
		Heavy, Specialized Industrial and Utilities (Breweries, Distilleries etc.).(\$VALUE/FT \$106)-Permit Fee \$/FT (1% OF Value)	N	\$ 1.06	
		Light Industrial, Warehouses, Service Floors, Mezzanines, Underground Parking Garages.(\$VALUE/FT \$87)-Permit Fee \$/FT (1% OF Value)	N	\$ 0.87	
		Storage Structures, Enclosed Shelters, Above Ground Parking Garages.(\$VALUE/FT \$68)-Permit Fee \$/FT (1% OF Value)	N	\$ 0.68	
		Construction project-Minimum Fee Project /Documentation	Minimum Permit Fee for all projects	N	\$ 105.00
	Alternative Solution Proposals.Charges per report		N	\$ 105.00	
	Letter of Agency Approval		N	\$ 65.00	
	Extra inspections (after inspection and re-inspection).Charges per inspection		N	\$ 65.00	
	Revision of Permit		N	\$ 105.00	
	Building Compliance Report		N	\$ 65.00	
	Transfer of Permit		N	\$ 65.00	
	Conditional Permit – All Development Charges collected at the time of permit issuance.Charges per project		N	\$ 250.00	
	Project Sepecific Minimum Fees		Creation of a new dwelling unit	N	\$ 300.00
			Addition to a building	N	\$ 300.00
		New Building ≤ than 300m2 of gross floor area not listed	N	\$ 1,000.00	
		New Building > than 300m2 & <600m2 of gross floor area not listed	N	\$ 2,000.00	
	Renovations of All Buildings	New Building > than 600m2 of gross floor area not listed	N	\$ 3,000.00	
		All renovations to existing spaces in Group A, B, C, D, E, F Occupancies .2% value of construction	N	\$ -	
Residential project -Minimum Fee	Deck, verandah, landing	N	\$ 105.00		
	Foundation Repair (Non Structural)	N	\$ 105.00		
	Foundation Repair (Structural)	N	\$ 125.00		
	Detached Garage	N	\$ 275.00		

AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 4717	Residential project -Minimum Fee	Residential carport	N	\$ 200.00
		New Basement Install	N	\$ 225.00
		New HVAC install	N	\$ 150.00
		Plumbing Fee per fixture	N	\$ 11.00

SCHEDULE	Schedule C - General Administration
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AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 3675	Administration fee - delinquent POA accounts sent to collection agency (actual cost)	To cover the costs of staff time, overhead (office, equipment and material cost).	N	\$ -
	Administration fee - delinquent POA cases	To cover the costs of staff time, overhead (office, equipment and material cost).	N	\$ 31.10
	Commissioner of Oaths for Town related documents only	For validation of individual's identity, as related to Town documents	N	\$ -
	Death registration and burial permit - after hours call-in fee	Supplemental fee for afterhours call-in of staff for registration of deaths and issuance of Burial Permit, subject to staff availability	N	\$ 103.40
	Dishonoured payments ie: NSF, account closed, etc..	For cost of processing NSF cheques	N	\$ 41.40
	Late payment charges on Tax, Utility and Accounts Receivable (1.25% on arrears balance per month)	For recovery of opportunity cost of cash flow shortfall; Annual By-law for Tax Rates confirms the interest rate. Municipal Act	N	\$ -
	Photocopies - black & white, 11 x 17	Recovery for customer use of Town photocopiers. EXCEPTION: Unless otherwise approved by legislation or by-law	Y	\$ 0.68
	Photocopies - black & white, 8.5 x 11	Recovery for customer use of Town photocopiers. EXCEPTION: Unless otherwise approved by legislation or by-law	Y	\$ 0.34
	Photocopies - black & white, 8.5 x 14	Recovery for customer use of Town photocopiers. EXCEPTION: Unless otherwise approved by legislation or by-law	Y	\$ 0.34
	Photocopies - black & white, large format	Recovery for customer use of Town photocopiers. EXCEPTION: Unless otherwise approved by legislation or by-law	Y	\$ 11.75
	Photocopies - colour, 11 x 17	Recovery for customer use of Town photocopiers. EXCEPTION: Unless otherwise approved by legislation or by-law	Y	\$ 5.99
	Photocopies - colour, 8.5 x 11	Recovery for customer use of Town photocopiers. EXCEPTION: Unless otherwise approved by legislation or by-law	Y	\$ 2.94
	Photocopies - colour, 8.5 x 14	Recovery for customer use of Town photocopiers. EXCEPTION: Unless otherwise approved by legislation or by-law	Y	\$ 2.94
	Photocopies - colour, large format - external processing (actual cost)	Recovery for customer use of Town photocopiers. EXCEPTION: Unless otherwise approved by legislation or by-law	Y	\$ -
	Photocopies - colour, large format - internal processing	Recovery for customer use of Town photocopiers. EXCEPTION: Unless otherwise approved by legislation or by-law	Y	\$ 23.50
Utility disconnection or reconnection	For reactivating or disconnecting an existing utility service and deactivating the account	N	\$ 51.80	
Utility holdback - non-residential (120% of estimated final bill)	Refundable amount charged to utility account upon notice for transfer, to be held as security for Final Billing	N	\$ -	
Utility holdback - residential	Refundable amount charged to utility account upon notice for transfer, to be held as security for Final Billing	N	\$ 200.00	
By-law 4457	Limousine driver	Annual fees for the period starting June 30th. Discounting available if Application submitted after January 1st. Discounting available if Application submitted after January 1st, as follows: \$10 discount for Taxicab Drivers; \$20 discount for Taxicab Operators; \$5 discount for Limousine Drivers; \$20 discount for Limousine Operators.	N	\$ 31.10
	Limousine operator	Annual fees for the period starting June 30th. Discounting available if Application submitted after January 1st. Discounting available if Application submitted after January 1st, as follows: \$10 discount for Taxicab Drivers; \$20 discount for Taxicab Operators; \$5 discount for Limousine Drivers; \$20 discount for Limousine Operators.	N	\$ 103.40
	Replacement documentation - taxicab licence		N	\$ 5.30
	Replacement documentation - taxicab vehicle		N	\$ 15.60
	Taxicab driver	Annual fees for the period starting June 30th. Discounting available if Application submitted after January 1st. Discounting available if Application submitted after January 1st, as follows: \$10 discount for Taxicab Drivers; \$20 discount for Taxicab Operators; \$5 discount for Limousine Drivers; \$20 discount for Limousine Operators.	N	\$ 31.10
	Taxicab operator	Annual fees for the period starting June 30th. Discounting available if Application submitted after January 1st. Discounting available if Application submitted after January 1st, as follows: \$10 discount for Taxicab Drivers; \$20 discount for Taxicab Operators; \$5 discount for Limousine Drivers; \$20 discount for Limousine Operators.	N	\$ 103.40
	Taxicab transfer		N	\$ 10.40
Taxicab vehicle	Annual fees for the period starting June 30th. Discounting available if Application submitted after January 1st. Discounting available if Application submitted after January 1st, as follows: \$10 discount for Taxicab Drivers; \$20 discount for Taxicab Operators; \$5 discount for Limousine Drivers; \$20 discount for Limousine Operators.	N	\$ 103.40	
By-law 4534	Busking permit - 7 continuous days		N	\$ 25.30
	Busking permit - half season		N	\$ 101.30
	Busking permit - per day, multiple days (maximum 5 days)		N	\$ 7.60

AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 4534	Busking permit - single day		N	\$ 10.10
	Busking permit - student - 7 continuous days		N	\$ 15.20
	Busking permit - student - four weeks		N	\$ 30.40
	Busking permit - student - per day, multiple days (maximum 5 days)		N	\$ 3.50
	Busking permit - student - single day		N	\$ 5.10
Gaming Control Act	Lottery licenses (3% of total value of prizes awarded)	Issued for all non-profit charitable lottery events held within the Town of Perth municipal boundaries	N	\$ -
Municipal Act	Combined tax & utility certificate	Combined Certificate outlining account arrears, issued to account holder or authorized third party	N	\$ 51.80
	Failure to provide information regarding a Vacancy Rebate request - per day	Fine for failure to allow the Town to validate the vacancy rebate request. Municipal Act	N	\$ 103.40
	Falsification of a Vacancy Rebate request - 2 times the amount of the rebate (\$500 minimum)	Fine for falsification of Application	N	\$ -
	Taxes paid - copy of receipt	Copy of formal receipt outlining account status, issued to account holder or authorized third party	N	\$ 15.60
Vital Stats Act	Death registration and burial permit - in-town	For Registration of deaths and issuance of Burial Permit for deaths occurring within the Town of Perth boundaries. Vital Statistics Act	N	\$ 10.40
	Death registration and burial permit - out-of-town	For registration of deaths and issuance of Burial Permit for deaths occurring outside the Town of Perth boundaries. Vital Statistics Act	N	\$ 20.80
	Marriage license	For issuance of marriage licenses; issued same day if complete. Applications received before 3:00 PM or by next working day if redcdceived after 3:00 PM. Vital Statistics Act	N	\$ 155.20

SCHEDULE	Schedule D - Environmental
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AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 3675	Autocart 360L		N	\$ 93.10
	Blue box (first one free)	Charge is for additional Blue Boxes, Yellow Bins and Green Organics Bin (Replacement of first Blue Box, Yellow Bin and Green Organics bins are free)	N	\$ 7.80
	Call response - base fee		Y	\$ 93.56
	Compost sales - hand loaded, per blue box (2 cubic feet)	All compost must be hand-loaded	N	\$ 5.30
	Compost sales - hand loaded, per cubic yard	All compost must be hand-loaded	N	\$ 20.80
	Garbage tags		N	\$ 2.60
	Green organics bin (first one free)	Charge is for additional Blue Boxes, Yellow Bins and Green Organics Bin (Replacement of first Blue Box, Yellow Bin and Green Organics bins are free)	N	\$ 15.60
	Kitchen catcher	Charge is for additional Blue Boxes, Yellow Bins and Green Organics Bin (Replacement of first Blue Box, Yellow Bin and Green Organics bins are free)	N	\$ 5.30
	Labour per hour per operator - after hours	For undertaking utility extensions, driveway repairs, etc. Normal Labour Rates apply for work not requiring a staff call-in; Regular Hours determined as per seasonally scheduled working hours; Holidays as per Collective Agreement; Water and Sewer Call and Call-In flat charges are for baseline response. Normal rates apply when actual work begins.	Y	\$ 87.69
	Labour per hour per operator - holiday hours	For undertaking utility extensions, driveway repairs, etc. Normal Labour Rates apply for work not requiring a staff call-in; Regular Hours determined as per seasonally scheduled working hours; Holidays as per Collective Agreement; Water and Sewer Call and Call-In flat charges are for baseline response. Normal rates apply when actual work begins.	Y	\$ 116.84
	Labour per hour per operator - regular hours	For undertaking utility extensions, driveway repairs, etc. Normal Labour Rates apply for work not requiring a staff call-in; Regular Hours determined as per seasonally scheduled working hours; Holidays as per Collective Agreement; Water and Sewer Call and Call-In flat charges are for baseline response. Normal rates apply when actual work begins.	Y	\$ 58.53
	Landfill Tipping - brushy (woody) yard waste per tonne	Brushy Yard Waste is wood waste >0.5' in diameter; OCC is Old Corrugated Cardboard, excl. waxed OCC	N	\$ 77.60
	Landfill Tipping - C & D waste per tonne	All waste must originate from within the Town of Perth. C&D Waste is Construction and Demolition Wastes; S.S. Organic Waste is Source Separated Organic Waste; Out-of-Town surcharge applies to regular S.S.Organic fees.	N	\$ 129.40
	Landfill Tipping - non-brush yard waste per tonne	Brushy Yard Waste is wood waste >0.5' in diameter; OCC is Old Corrugated Cardboard, excl. waxed OCC	N	\$ -
	Landfill Tipping - propane tanks or old corrugated cardboard (not waxed)	Brushy Yard Waste is wood waste >0.5' in diameter; OCC is Old Corrugated Cardboard, excl. waxed OCC	N	\$ -
	Landfill Tipping - Regular waste per tonne	All waste must originate from within the Town of Perth. C&D Waste is Construction and Demolition Wastes; S.S. Organic Waste is Source Separated Organic Waste; Out-of-Town surcharge applies to regular S.S.Organic fees.	N	\$ 103.40
	Landfill Tipping - Source separated organic waste per tonne	All waste must originate from within the Town of Perth. C&D Waste is Construction and Demolition Wastes; S.S. Organic Waste is Source Separated Organic Waste; Out-of-Town surcharge applies to regular S.S.Organic fees.	N	\$ 51.80
Landfill Tipping - Source separated organic waste per tonne - (non-resident 50 % surcharge)	Brushy Yard Waste is wood waste >0.5' in diameter; OCC is Old Corrugated Cardboard, excl. waxed OCC	N	\$ -	

AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 3675	Material & equipment - backhoe per hour	For undertaking utility extensions, driveway repairs, etc. Normal Labour Rates apply for work not requiring a staff call-in; Regular Hours determined as per seasonally scheduled working hours; Holidays as per Collective Agreement; Water and Sewer Call and Call-In flat charges are for baseline response. Normal rates apply when actual work begins.	Y	\$ 93.56
	Material & equipment (steamer, rodding, flushing, compressor, pipe thawing machine) - flat rate	For undertaking utility extensions, driveway repairs, etc. Normal Labour Rates apply for work not requiring a staff call-in; Regular Hours determined as per seasonally scheduled working hours; Holidays as per Collective Agreement; Water and Sewer Call and Call-In flat charges are for baseline response. Normal rates apply when actual work begins.	Y	\$ 58.53
	Material & equipment (water main tap into PVC or steel) - flat rate	For undertaking utility extensions, driveway repairs, etc. Normal Labour Rates apply for work not requiring a staff call-in; Regular Hours determined as per seasonally scheduled working hours; Holidays as per Collective Agreement; Water and Sewer Call and Call-In flat charges are for baseline response. Normal rates apply when actual work begins.	Y	\$ 175.38
	Roadcut permit, excavation permit, site plan review and zoning review		N	\$ -
	Utility locates	For undertaking utility extensions, driveway repairs, etc. Normal Labour Rates apply for work not requiring a staff call-in; Regular Hours determined as per seasonally scheduled working hours; Holidays as per Collective Agreement; Water and Sewer Call and Call-In flat charges are for baseline response. Normal rates apply when actual work begins.	N	\$ -
	Yellow recycling bin (first one free)	Charge is for additional Blue Boxes, Yellow Bins and Green Organics Bin (Replacement of first Blue Box, Yellow Bin and Green Organics bins are free)	N	\$ 6.30

SCHEDULE	Schedule E - Fire
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AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 4125	Additional expenses incurred by Fire Department are recovered at actual cost	To retain private contractor(s), rent special equipment, preserve property or evidence, provide scene security or in order to eliminate an emergency or risk of an emergency situation. Recover total cost of staff time, equipment and material costs	N	\$ -
	Commercial - special requests	Inspection charge for basic commercial inquiries. Recover costs of staff time.	N	\$ 77.60
	Commercial/Industrial building inspection - each additional 5,000 sq. ft.	Inspection for fire safety purposes. Recover costs of staff time.	N	\$ 51.80
	Commercial/Industrial building inspection - first 10,000 sq. ft.	Inspection for fire safety purposes. Recover costs of staff time.	N	\$ 206.90
	Copy of fire report	To request from authorized agents, lawyers, and insurance companies. Recover costs of staff time.	N	\$ 36.30
	False alarm response - after second incident	When two Caution Notices have been issued, a Final Notice shall be issued. The Final Notice will remain in effect until the reliability of the Alarm Device can be demonstrated to the satisfaction of the Detachment Commander, or designate, and the fee shall be issued for this and each subsequent False Security Alarm and/or Non-Attendance of Owner occurrence	N	\$ 1,272.20
	False alarm response - due to system on test	When two Caution Notices have been issued, a Final Notice shall be issued. The Final Notice will remain in effect until the reliability of the Alarm Device can be demonstrated to the satisfaction of the Detachment Commander, or designate, and the fee shall be issued for this and each subsequent False Security Alarm and/or Non-Attendance of Owner occurrence	N	\$ 1,272.20
	File search - external request	Direct inquiry and reply to individual, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 36.30
	File search - internal request	Planning Department inquiry, and; recover cost of staff time, overhead, equipment and material costs	N	\$ 15.60
	Hazardous material clean up (replacement cost of damaged property, equipment and materials used)	Clean-up of hazardous materials and the approved disposal of equipment and materials according to directions of the controlling Federal or Provincial Ministry. Recover total cost of staff time, equipment and material costs	N	\$ -
	Liquor licence certification	To request from proposed or currently licensed establishments. Recover costs of staff time.	N	\$ 77.60
	Motor vehicle incident (per vehicle)- non-resident - first hour	Vehicle fire, minor environmental spill or other emergency per vehicle requiring Fire Department response to non-property owners/tenants of the Town of Perth. Recover costs of staff time, equipment and material costs	N	\$ 424.10
	Motor vehicle incident (per vehicle)- non-resident - subsequent hours	Vehicle fire, minor environmental spill or other emergency per vehicle requiring Fire Department response to non-property owners/tenants of the Town of Perth. Recover costs of staff time, equipment and material costs	N	\$ 212.10
	Multi-residential building inspection - each additional unit over 4	Inspection for fire safety purposes. Recover costs of staff time.	N	\$ 15.60
	Multi-residential building inspection - first 4 units	Inspection for fire safety purposes. Recover costs of staff time.	N	\$ 124.20
	Private Home Daycare inspection (less than 5 persons)	Inspection for fire safety purposes. Recover costs of staff time.	N	\$ 36.30
	Refreshment vehicle inspection	Inspection to ensure Fire Code requirements. Recover costs of staff time.	N	\$ 51.80
	Residential unit inspection - 1 to 4 units - each additional unit	Inspection for fire safety purposes. Recover costs of staff time.	N	\$ 20.80
	Residential unit inspection - 1 to 4 units - first unit	Inspection for fire safety purposes. Recover costs of staff time.	N	\$ 62.10
	Rooming/boarder house inspection	Inspection for fire safety purposes. Recover costs of staff time.	N	\$ 82.80
Special event permit	Review of activity / application. Recover costs of staff time, equipment and material costs.	N	\$ 25.90	
Standby service special request - Ladder truck per hour	One hour minimum charge for special standby requests. Recover of staff time, equipment and material costs	N	\$ 155.20	
Standby service special request - Pumper truck per hour	One hour minimum charge for special standby requests. Recover of staff time, equipment and material costs	N	\$ 103.40	

AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 4503	False security alarm and/or non-attendance of owner after 2nd warning	Two false alarms per property are permitted within a year. Third false alarm incident - charged. Recover costs of staff time, equipment and material costs	N	\$ 206.90
By-law 4669	Fireworks Permit	There shall be no fee charged for a Fireworks Permit issued for the sole discharge of consumer fireworks.	N	\$ 30.40

SCHEDULE	Schedule F - Planning
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AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 3250	By-law for part lot control exemption	Charge for application review internal circulation, report and By-law preparation and submission to County	N	\$ 517.10
	By-law for removal of minor holding provision	Removal of a hold for secondary zoning amendment, removal of hold in combination with site plan approval, removal of a multi-level holding provision other than the main provision	N	\$ 103.40
	Condominium conversion		N	\$ 517.10
	Consent for change of use or zoning interpretation		N	\$ 310.30
	Consent mailing list	Charge for preparing mailing list, confirming against current roles, preparation of Canada	N	\$ 51.80
	Consent review fee	Charge for circulation of application to Town departments, review and preparation of comments to the County	N	\$ 310.30
	Deeming by-law	Charge for application review, report and By-law preparation	N	\$ 310.30
	Minor variance for zoning relief		N	\$ 517.10
	New principal site plan application	New site plan application for new building and site development no existing approved plans and new agreements to be required. Complete review of drainage, parking, entrances and other services required. Deposit for legal review agreement prep and engineering review	N	\$ 930.80
	New principal site plan application - deposit for legal and engineering review costs		N	\$ 2,000.00
	Plan of condominium	Charge for circulation of application to Town departments, review and preparation of comments to the County	N	\$ 1,034.30
	Plan of subdivision - base fee	Charge for public meeting and circulation of application to Town departments and preparation of comments to the County Deposit for legal and engineering review	N	\$ 1,551.40
	Plan of subdivision - deposit for legal and engineering review costs	Charge for public meeting and circulation of application to Town departments and preparation of comments to the County Deposit for legal and engineering review	N	\$ 2,500.00
	Plan of subdivision - per lot over 50	Charge for public meeting and circulation of application to Town departments and preparation of comments to the County Deposit for legal and engineering review	N	\$ 10.40
	Principal amendment	Proposing change in designation, new designation or new policy	N	\$ 1,551.40
	Principal amendment concurrent with zoning	Proposing changes to Official Plan and zoning at same time	N	\$ 2,068.50
	Principal official plan amendment with secondary amendment		N	\$ 1,241.10
	Principal zoning amendment	Change in zoning category, New site specific Zone, relief from multiple zone requirements	N	\$ 930.80
	Secondary amendments	Proposing additional uses, or site specific policy	N	\$ 930.80
	Secondary site plan application	Site plan application for modest modifications to existing developed site. Can involve new minor buildings, additions and modest changes to existing parking area, drainage or other services. There may have been a previous site plan approval and an agreement change is likely to be	N	\$ 517.10
Secondary site plan application - deposit for legal and engineering review costs		N	\$ 1,000.00	
Secondary zoning amendment	Addition of uses on site specific basis, relief from one or two zone requirements	N	\$ 775.80	
Site plan application amendment only or application for 6 dwellings or less	Application for changes to existing site plans. No site plan agreement or no change to an existing agreement required. A site plan approval for six or fewer residential units if no agreement is needed.	N	\$ 258.60	
Temporary use permit	Permit use on a temporary basis	N	\$ 775.80	
By-law 3675	Any other by-law application or project	Fee for processing application/request including circulation of departments and preparation of a staff report and associated documentation and one committee meeting.	N	\$ 258.60

AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 3675	Any unspecified planning or zoning work charged at full cost recovery	Shall be processed on the basis of full cost recovery for preparation of a staff report or written comments and the fee shall be paid before the information is released.	N	\$ -
	Encroachment by-law	Fee for processing application/request including circulation of departments and preparation of report and By-law.	N	\$ 258.60
	Road acceptance by-law	Fee for processing request for acceptance of a road including staff review, report and By-law preparation.	N	\$ 155.20
	Road closing by-law	Fee for processing request for permanent road closure including circulation of departments public notification, and preparation of a report and By-law.	N	\$ 724.00
	Road closing temporary	Fee for processing request for temporary road closure for a period exceeding six months including circulation of departments public notification (when required), and preparation of a report and By-law.	N	\$ 413.70
	Variance from the Sign By-law	Fee for processing application/request including circulation of departments and preparation of report and By-law	N	\$ 362.00
	Zoning certificate	Confirmation of zoning category and requirements with respect to prospective property sale. Full investigation of site zoning and confirmation of use conformity and any known use constrain	N	\$ 41.40
	Zoning confirmation letter or opinion letter	Brief letter confirming current zoning of a property, permitted uses and applicable zoning requirements or providing an opinion or interpretation on a planning issue	N	\$ 25.90

SCHEDULE	Schedule G - Signage
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AUTHORITY	SERVICE	Comment	HST	2018 TAX IN
By-law 2942-1	Sign and awning encroachment certificate	Administrative free for the processing of Sign and Awning Encroachment Certificate. Recover cost of staff time, overhead, equipment and material costs.	N	\$ 77.60
By-law 4310	Annual sandwich board sign or merchandise display permit - first year	Application for annual Sandwich board Sign or Merchandise Display Permit. Review proposed display location, hold harmless and insurance provided. Recover costs of staff time, overhead, equipment and material costs.	N	\$ 62.10
	Annual sandwich board sign or merchandise display permit - subsequent years before April 30th	Application for annual Sandwich board Sign or Merchandise Display Permit. Review proposed display location, hold harmless and insurance provided. Recover costs of staff time, overhead, equipment and material costs.	N	\$ 31.10
	Permanent signage installation permit- base fee	T	N	\$ 62.10
	Permanent signage installation permit- per sq. metre	Application for Permit to install permanent signage. Review application for proposed sign for compliance with the By-law and application regulations. Recover of staff time, overhead, equipment and material costs.	N	\$ 15.60
	Temporary portable sign permit (60 days per property per year)	Application for Temporary Portable Sign Permit. Review proposed display location, hold harmless and insurance provided. Recover of staff time, overhead, equipment and material costs.	N	\$ 62.10

Schedule 'H' to By-law 3675

SCHEDULE "H"
FEES AND CHARGES

Protective Services Provincial Offences			
ITEM	FEE/CHARGE	BY-LAW	DETAILS
1. Administrative Fee – Delinquent POA Cases	\$30.00	N/A	To cover the costs of staff time, overhead (office, equipment and material cost)
2. Administrative Fee - Delinquent accounts sent to collection agency	Collection Agency rate	N/A	To cover the cost of the collection agency service